

WEST BENGAL UNIVERSITY OF TECHNOLOGY
BF- 142, Sector – I, Saltlake City, Kolkata - 64



No: COE/ USS/11/04

Dated: 01/09/11

To
The Principal/ Director
All Affiliated Colleges / Institutions

Sub-: Request for sending of names of USS (University Station Supervisors) for Odd Semester Theory Examinations 2011 conducted by West Bengal University of Technology

Sir/Madam,

The Undersigned is directed to request you to kindly submit the proposed names of **senior regular faculty members** (age: not above 60 years) of your College/Institution (around 10% of the total number of available faculty members) through the prescribed on-line Pro-forma, available in the Members' area of www.wbut.net to act as **USS (University Station Supervisors) for Odd Semester Theory Examinations 2011 conducted by West Bengal University of Technology** within 19-10-2011 and also send a hard copy of the same duly signed by the Head of the Institute within 21-10-2011.

The specific date and time of said duty will be informed to the concerned faculty members at appropriate stage. The remuneration shall be made as per University rules.

Your cooperation in this direction will be highly appreciated.

Thanking you,

Sd/-
Controller of Examinations