



West Bengal University of Technology



From COE Office

No: coe/uss/246/2009/2.05

To
The Principal/ Director
All affiliated Colleges / Institutions

Subject: Request for sending names of USS for 2nd - 4th - 6th Sem. Theory Examinations 2009

Dear Sir / Madam,

You are requested to kindly send names of 3 (three) senior faculty members in the proforma given below. They may be appointed by the University as *University Station Supervisor* (USS) for 2nd - 4th - 6th Sem. Theory Examinations 2009.

The remuneration for USS will be made as per University Rules. A communication in this regard is expected from your end within **15 May 2009 to COE Office** in spreadsheet format.

Thanking you,

Yours faithfully,

Prof. Asit K. Guha

Controller of Examinations

Date: 2nd May 2009

Proforma:

Name, Desg. & Age	Discipline	Experience (>5yrs)	Res. Address	Mobile No, mail id
1.				
2.				
3.				